

Citizens Advisory Committee Meeting Summary February 7, 2019

Committee Members Present: Cherina Kleven, F. Gerald Mackin, Patrick Smith (By Phone), Wendell Williams

Committee Members Absent: Esther Langston, Lavonne Lewis, Nancy Brune, Nora Luna, Taurus Duncan

Clark County Staff Present: Mike Pawlak, Gina Olivares, Randy Reinoso, Jasmine Cook

- **Call to Order**
 - By Wendell Williams at 11:35 a.m.
- **Introduction of All Members**
- **Public Comment**
 - None
- **Approval of December Meeting Summary**
 - We did not have a quorum; therefore, the committee was not able to vote on the December meeting minutes.
- **Announcements from Members/Social Service Staff**
 - Mike Pawlak – We have been recruiting for the Assistant Director position for quite a while. We have finished our interviews and have made an offer to Randy Reinoso. Randy was one of the original CAC members in 2002. He was a member of the CAC until he began working Social Service in 2008. Randy has been with Golden Rainbow, AFAN, Sierra Health and has been a manager at Social Service for 11 years. He also served as the president of the Social Work Licensing Board. We would like congratulate Randy on this promotion and are excited for what is to come.
- **Department Update**
 - Michael Pawlak – We have several items on Department Update for this meeting. Randy will give an overview of the Senior Services, Long Term Care and Homemaker Home Health Aide (HHHA) Units. Gina will discuss the Legislative Update, and I will add a couple of comments.
 - Randy Reinoso – The HHHA/Long Term Care Unit is designed to provide services to low income, frail, elderly people and to those who may have disabilities, the majority of the clients served through this program are seniors. As an overview, the unit is currently comprised of 17 employees: one Social Work Supervisor, one Lead Social Worker, four Social Workers, four Eligibility Specialists, one Eligibility Worker, and four Agency Field Representatives (Homemaker Home Health Aides), and a Public Service Specialist. The homemaker program is designed to provide services that include grocery shopping, laundry, light housekeeping, food preparation, personal care (bathing/grooming) and prescription pick up. The goal of the program is to keep low income disabled and elderly individuals in their own homes. In addition to the Homemaker Program we offer another program called Alternative Health Care (AHC), the services are the same as the HHHA program but are more short term. Clark County Social Service also assists in securing appropriate long term care for any resident of Clark County who is unable to function in independent living because of medical problems. We also have Adult Day Health Care, Adult Group Care and assisted living facilities.

- Gina Olivares – We will refer to the list of BDRs provided. At the last meeting, I mentioned that the BDRs did not have any descriptions, only titles; so we have many BDRs on our watch list. Without knowing exactly what they pertain to, we played it safe by tracking many. As of right now, they have dropped to become live measures or actual bills. Every week we get new bills and those get removed from this BDR list. The next document that I have provided is of bills. This is the actual list of bills that we are tracking and have taken a position on to date. We can see what the BDR was and then what it turned into, our position and a description of the bill. The positions are entered into a Bill Tracker. This is how the County tracks what bills each department is following.

- **Membership**

- Gina Olivares – At the last meeting, I talked about how Administrative Services in the County Manager’s Office was putting together a new pilot that they wanted to apply to all Town Advisory Boards and Citizen Advisory Committees. They wanted to streamline the process of how board and committee members are recruited. As you know, all recommended members for this committee must go before the Board of County Commissioners for approval.

We met with the Management Analyst who is responsible for this pilot. We shared some of our concerns with the description and process of their pilot. She said we can recruit members how the department and CAC see fit based on our unique needs for member backgrounds. So, I have put together this membership matrix. We have 15 seats, nine are occupied, and we have 6 vacancies. In the process of looking at who we want or who we need on the committee, this matrix allows us to see members’ area of expertise/leadership qualities, community connections, etc. The matrix will also help guide us to assess certain backgrounds and expertises we may need on this committee.

If you could take a look at this and email me to indicate your expertise on the matrix, I will fill in your comments so we can discuss this at the next meeting. We can also discuss creating a flyer that you can potentially give to people that you meet that you feel would be a fit for this committee.

- **Public Comment**

- None

- **Adjournment**

- By Wendell Williams at 12:15 p.m.

The next meeting is scheduled for Thursday, April 4, 2019 at 11:30 a.m. at Clark County Social Service located at 1600 Pinto Lane, Las Vegas, Nevada.