



**U.S. DEPARTMENT OF JUSTICE
EDWARD BYRNE MEMORIAL
JUSTICE ASSISTANCE GRANT (JAG)
LOCAL SOLICITATION
FY 2024**

Board of County Commissioners:

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Ross Miller

Michael Naft

County Manager: Kevin Schiller

PUBLIC NOTICE
FY 2024
EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG)
LOCAL SOLICITATION
CFDA#16.738
APPLICATION PACKET AVAILABILITY

Clark County, in cooperation with the City of Las Vegas, will be receiving from the U.S. Department of Justice (DOJ), Office of Justice Programs, Bureau of Justice Assistance approximately \$900,000 in Fiscal Year 2024 Edward Byrne Memorial Justice Assistance Grant (JAG) funds. This amount may change upon notification of grant amounts by DOJ. These monies may be used by units of local government (excluding jurisdictions that receive a direct allocation of JAG funds), and nonprofit agencies for local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, information systems for criminal justice, and criminal justice-related activities that will improve or enhance a broad range of activities to prevent and control crime based on the needs and conditions according to the nine (9) purpose areas:

1. Law enforcement programs
2. Prosecution and court programs, including indigent defense
3. Prevention and educational programs.
4. Corrections and community corrections programs
5. Drug treatment and enforcement programs
6. Planning, evaluation, and technology improvement programs
7. Crime victim and witness programs (other than compensation)
8. Mental health programs and related law enforcement and corrections programs, including behavioral programs and crisis intervention teams.
9. Implementation of state crisis intervention court proceedings and related programs or initiative, including, but not limited to, mental health courts, drug courts, veterans' courts, and extreme risk protection order programs.

New concepts and programs will be given priority as long as they meet the requirements of the above 9 program areas.

The pre-application for JAG funds will be available beginning Monday, May 7, 2024, at 8:00 AM (PDT) and will close on Friday, May 17, 2024, at 4:00 PM (PDT)

Note: No Exceptions on pre-application beginning and closing dates and times.

The application for the JAG funds will be available beginning Monday, May 20, 2024 at 8:00 AM (PDT) and will close on Monday, June 3, 2024, at 4:00 PM (PDT)

Note: No Exceptions on application beginning and closing dates and times.

Applicants please be advised that JAG funding will probably not be available until Spring/Summer of 2025.

*The pre-application and application must be completed and submitted online through **ZoomGrants**. The online pre-application and instructions can be accessed via a web link found on the Clark County Community Resources website at:*

<https://www.zoomgrants.com/zgf/ClarkCountyJAG24GG>

The DEADLINE FOR COMPLETING ENTIRE JAG APPLICATION is Monday, June 3, 2024, at 4:00 p.m. (PDT)
Note: No Exceptions on above date and time.

If you need further information, please contact Ms. Emma Garcia, Grants Coordinator via email at EPG@ClarkCountyNV.gov or (725) 314-7384. Ms. Garcia's work schedule is Monday thru Thursday from 7AM to 5:30 PM.

FORWARD

INFORMATIONAL BULLETIN

Please read the following information before proceeding with grant application instructions.

The U.S. Department of Justice, Bureau of Justice Assistance (BJA), is the agency charged by Congress with administering the Edward Byrne Memorial Justice Assistance Grant (JAG) Program (42 U.S.C. 3751(a)) and is the primary provider of federal criminal justice funding to state and local jurisdictions. The JAG Program provides states, tribes, and local governments with critical funding necessary to support a range of program areas including law enforcement, prosecution and courts, crime prevention and education, corrections and community corrections, drug treatment and enforcement, planning, evaluation, technology improvement, and crime victim and witness initiatives

Bureau of Justice Areas of Emphasis

BJA recognizes that many state and local justice systems currently face challenging fiscal environments and an important, cost-effective way to relieve those pressures is to share or leverage resources through cooperation among federal, state, and local law enforcement. Key areas are:

- Advancing justice system reform efforts
- Advancing racial equity and support for underserved communities
- Preventing and combating hate crimes
- Crime and violence reduction strategies
- Community Violence Intervention (CVI) approaches

BJA encourages recipients of FY 2024 JAG funds to consider coordination with federal law enforcement agencies and other stakeholders, including communities most impacted by crime and violence.

JAG Showcase

JAG Showcase was designed to identify and highlight JAG projects that have demonstrated success or show promise in reducing crime and positively impacting communities. See [BJA Success Story website](#).

Local Law Enforcement Advisory Committee (LLEAC)

The Clark County Board of Commissioners established the Local Law Enforcement Advisory Committee (LLEAC) to provide a forum for citizen participation and public input into the use of Local Law Enforcement Block Grant funds awarded by the Bureau of Justice, including JAG. The FY-2024 LLEAC will meet on Monday, July 8, 2024, in the Commission Chambers, to review project proposals solicited from the public, hear presentations from applicants and select projects for recommendation to the Board of County Commissioners. Applicants will make presentations (limited to 3 minutes) to this Committee, which is scheduled for **Monday, July 8, 2024**. Applicants will be notified on the time of their presentation at a later date.

Applicants are strongly advised to read the Application Instructions Manual thoroughly before completing the application.

**THE FINAL APPLICATION DEADLINE DATE IS
Monday, June 3, 2024 BY 4:00 PM (PDT).**

Note: No Exceptions on above date and time.

Applicants please be advised that JAG funding will probably not be available until Spring/Summer of 2025.

PRE-APPLICATION INSTRUCTIONS

The 2024 JAG applicants must complete the Pre-Application in **ZoomGrants**.

ZoomGrants Technical Staff can be reached at 1-866-323-5404 or via email at Questions@Zoomgrants.com.

Once the Pre-Application is reviewed and if the applicant is deemed eligible, the applicant will receive permission to complete the entire JAG application.

Pre-applications are due by Friday, May 17, 2024, 4:00 pm (PDT).

There are 5 questions in the Pre-Application that include identification of whether you are a public or non-profit organization, and acknowledgement that you will be able to provide the required documentation of IRS and State of Nevada Standing, adequate financial management systems and both Unique Entity Identifier (UEI) Number and SAM registration. Please describe your program's sustainability independent of allocated JAG

Local funds. If you are submitting more than one Pre-Application, please indicate the priority number.

If you receive notification that your Pre-Application has been approved, you will then have access to complete the full JAG application.

APPLICATION INFORMATION

CLARK COUNTY
EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT
FISCAL YEAR 2023 JAG GRANT FUND TOTAL APPX. \$900,000.

The 2023 Justice Assistance Grant (JAG) is made available by the U.S. Department of Justice (DOJ), Bureau of Justice Assistance (BJA) Office of Justice Programs (OJP). The mission of BJA is to provide leadership and services in grant administration and criminal justice policy development to support local, state, and tribal justice strategies to achieve safer communities. The purpose of the JAG Program is to provide units of general purpose local government with funding to underwrite projects to reduce crime and improve public safety. By law, these projects must be funded in accordance with the following nine (9) areas described below:

- 1) Law enforcement programs
- 2) Prosecution and court programs, including indigent defense
- 3) Prevention and educational programs.
- 4) Corrections and community corrections programs
- 5) Drug treatment and enforcement programs
- 6) Planning, evaluation, and technology improvement programs
- 7) Crime victim and witness programs (other than compensation)
- 8) Mental health programs and related law enforcement and corrections programs, including behavioral programs and crisis intervention teams.
- 9) Implementation of state crisis intervention court proceedings and related programs or initiative, including, but not limited to, mental health courts, drug courts, veterans' courts, and extreme risk protection order programs

New concepts and programs will be given priority as long as they meet the requirements of the above 9 program areas.

Applicants for Fiscal Year 2024 of the Clark County Justice Assistance Grant (JAG) program must complete the online application. The deadline for submitting the application via ZoomGrants is **Monday, June 3, 2024, by 4:00 PM (PDT)**. The application must be complete in all respects including requested attachments. Technical assistance for the Justice Assistance Grant (JAG) application is available by contacting Emma Garcia via e-mail at epg@clarkcountynv.gov or (725) 314-7384. Ms. Garcia's work schedule is Monday thru Thursday from 7 AM to 5:30 PM.

Applicants please be advised that JAG funding will probably not be available until Spring/Summer of 2025.

GENERAL INFORMATION

CLARK COUNTY JAG FUNDING ALLOCATIONS:

Clark County and the City of Las Vegas have been designated as a “disparate jurisdiction” and will be required to submit a joint application for funding to the Bureau of Justice Assistance (BJA). Clark County-Nevada, as the fiscal agent and lead agency for the JAG allocation, will be eligible to receive appx. \$900,000 in FY-2024 JAG funds to support various local government agencies and nonprofit organizations to undertake criminal prosecution of violent offenders, conduct peer mediation/conflict resolution in the public schools, reduce gang violence, and implement other programs aimed at reducing crime and promoting public safety.

WHAT IS THE JUSTICE ASSISTANCE GRANT PROGRAM?

The Justice Assistance Grant (JAG) program is to provide units of general-purpose local government with funds to underwrite projects to reduce crime and improve public safety. <https://www.bja.gov/Jag/>

WHO SHOULD SUBMIT THE JUSTICE ASSISTANCE GRANT APPLICATION FORM?

Units of local government (excluding jurisdictions that receive a direct allocation of JAG funds), local law enforcement agencies, local criminal justice agencies, local school districts, and local nonprofit agencies

WHAT CAN JUSTICE ASSISTANCE GRANT FUNDS BE USED FOR?

By law, these projects must be funded in accordance with the nine (9) purpose areas described below:

1. Law Enforcement Programs
2. Prosecution and Court Programs, including indigent defense
3. Prevention and Education Programs
4. Corrections and Community Corrections Programs
5. Drug Treatment and Enforcement Programs
6. Planning, Evaluation, and Technology Improvement Programs
7. Crime Victim and Witness programs (other than compensation)
8. Mental Health Programs
9. Implementation of state crisis intervention court proceeding, and related program or initiatives

***Please note that JAG funding may be utilized for support of:**

- Systems upgrades (hardware/software), including potential upgrades necessary for state, territories, units of local government, and/or tribes to come into compliance with FBI's UCR Redevelopment Project (OCCRP)
- Developing or sustaining state compatible incident based reporting systems

HOW AND WHEN WILL PROJECTS BE SELECTED FOR FUNDING?

All applications will be reviewed by staff for eligibility prior to review by the Local Law Enforcement Advisory Committee (LLEAC). The LLEAC will subsequently make recommendations to the Board of County Commissioners who will make final project selections for submittal to BJA. BJA must approve the applications before award notifications are made to the respective agencies and organizations.

2024 TENTATIVE JAG APPLICATION SCHEDULE:

May 7, 2024	JAG pre-application available via Zoom Grants
May 17, 2024	Pre-application deadline by 4:00 pm (PDT)
May 20, 2024	JAG application available via Zoom Grants
June 3, 2024	Application deadline by 4:00 pm (PDT)
July 8, 2024	Application presentation to LLEAC. LLEAC will recommend funding allocations.
August 20, 2024	LLEAC recommendations to the Board of County Commissioners for approval
September/October 2024	JAG application submission to BJA

Applicants please be advised that JAG funding will probably not be available until Spring/Summer of 2025.

APPLICATION INSTRUCTIONS

The 2024 JAG applicants must complete the Application in **ZoomGrants**.

ZoomGrants Technical Staff can be reached at 1-866-323-5404 or via email at Questions@Zoomgrants.com

Applicants please be advised that JAG funding will probably not be available until Spring/Summer of 2025.

Applications are due by Monday, June 3, 2024, 4:00 pm (PDT).

Note: No Exceptions on above date and time.

There are 12 questions in the Application that include identification of the proposed program's activity and alignment with JAG program purpose areas, as well as organizational capacity. If you are submitting more than one Application, please indicate the priority number.

APPLICATION QUESTIONS

(Questions 1- 12)

1, What is your organization's mission? How many individuals does your applying program intend to serve annually? What types of services are currently being provided by the organization?

2. Program Activity-(ONLY SELECT ONE (1) PURPOSE AREA).

Note: New concepts and programs will be given priority as long as they meet the requirements of the below 8 program areas.

Definitions:

Program Purpose Areas

The purpose of the JAG is to provide units of general purpose local government with funds to underwrite projects to reduce crime and improve public safety. By law, these two objectives must be funded in accordance with the eight (8) purpose areas described below. Identify the one (1) best purpose area that best meets your agency's needs. ***Only submit one (1) application packet per purpose area.***

Purpose Area 1

◆ Law Enforcement Programs

For the purpose of this program, a law enforcement officer is defined as any individual

involved in crime and juvenile delinquency control or reduction or criminal law enforcement, including but not limited to police, corrections, probation, parole, and judicial officers.

If funds are used to hire law enforcement officers, there must be a net gain over the police departments current appropriated ceiling (defined as the ceiling at the start of the program period, October 1, 2024) in the number of law enforcement officers who perform non-administrative public safety service. Continuing the funding of previously hired grant positions would not provide for the required net gain. BJA's expectation is that units of general purpose local governments will continue funding personnel hired under this program after the Federal grant period ends.

The grantee is asked to keep in mind the focus of each new employee's position. The activities undertaken by new staff determine the purpose area in which to place the expenditure of funds. For example, Purpose Area 1 would be appropriate for a jurisdiction hiring a dispatcher because it is intended for positions dealing with basic law enforcement functions. However, if the grantee chooses to add an attorney to prosecute additional cases involving violent offenders, Purpose Area 4 would be most appropriate.

Further, the grantee should note that training as listed in Purpose Area 1 should cover training of new employees to perform basic law enforcement functions. Purpose Area 1 is not intended to include in-service requirements. If equipment is purchased under Purpose Area 1, the training cost incurred to allow personnel to operate the equipment should be included there as well. However, if the grantee incurs training cost in the establishment of a crime prevention program, Purpose Area 6 would be the appropriate program area in which to place these, expenditures. Any jurisdiction wishing to hire law enforcement or support personnel under the JAG Program must give suitable preference to veterans in the employment process.

Purpose Area 2

◆ Prosecution and Court Programs, including indigent defense

For the purpose of the JAG Program, a violent offender is defined as a person charged with committing a Part I violent crime under the Uniform Crime Reports (UCR). Part I violent crimes include murder, rape, robbery, and aggravated assault. https://www2.fbi.gov/ucr/cius_04/appendices/appendix_02.html

Enhancing the adjudication process includes a range of activities, including enhancing sanctions, increasing the space available to house violent offenders awaiting trial, and hiring additional attorneys to prosecute violent cases. The hiring of court support personnel involved in the adjudication process is allowed if they enhance the adjudication process of cases involving violent offenders or violent juvenile offenders.

Purpose Area 3

◆ Prevention and Education Programs

Programs funded under this purpose area must meet two key criteria. First, the activities funded must include the active involvement of law enforcement personnel. Second, program activities must have as their goal the control, detection, or investigation of crime or the prosecution of criminals. An example of an activity that would meet these requirements is a school-based program in which law enforcement professionals are participants or instructors. Another example is a community-based partnership between law enforcement and citizens focused on issues of mutual concern. For instance, law enforcement officers and senior citizens might work together to combat elder abuse and scams targeted at seniors.

Purpose Area 4

◆ Corrections and Community Corrections Programs

Programs funded under this purpose area must include active involvement of law enforcement personnel, probation or corrections officer involved in community based activities geared towards safe community initiatives, programs to control juvenile offenders, and truancy of high school students.

Purpose Area 5

◆ Drug Treatment Programs

To be eligible for funding, a drug court program must include, at a minimum, continuing judicial supervision over offenders with substance abuse problems who are not violent offenders, and the integrated administration of other sanctions and services including:

- (1) Mandatory periodic testing for the use of controlled substances or other addictive substances during any period of supervised release or probation for each participant,
- (2) Substance abuse treatment for each participant,
- (3) Probation or other supervised release involving the possibility of prosecution, confinement, or incarceration based on noncompliance with program requirement or failure to show satisfactory progress, and
- (4) Programmatic, offender management, and aftercare services such as relapse prevention, vocational job training, and job and housing placement.

Substance abuse treatment is allowed only as a component of a drug court program. Furthermore, the hiring of drug court support personnel is allowed only if they enhance the adjudication process of cases processed in drug courts.

Purpose Area 6

◆ **Planning, Evaluation, and Technology Improvement Programs**

Equipment and technology purchased under this purpose area must be utilized in support of basic law enforcement functions. Allowable types of equipment could include service revolvers, protective vests (see Bulletproof Vest Certification and Purchase), lap-top computers, and other basic equipment. The purchase of technology to support basic law enforcement, such as that used to enhance a 911 system or to institute a jurisdiction wide criminal record information system, is also acceptable. If grant recipients choose to utilize program funds for the implementation of criminal intelligence system, these systems must comply with 28 C.F.R., Part 23 (Criminal Intelligence System Operating Policies).

https://bja.ojp.gov/sites/g/files/xyckuh186/files/media/document/28cfr_part_23.pdf

Grantees are reminded to consider State standards and requirements when planning to purchase new equipment or technology. Many states have mandated requirements relating to law enforcement management information systems and other criminal justice software and hardware needs. BJA strongly urges each grantee to contact the State Administrative Agency (SAA) – Nevada.

<https://admin.nv.gov/>

Prior to the expenditure of funds in this area, determine if relevant mandated specifications exist. This will ensure that State efforts to modernize and standardize criminal justice technology will be coordinated under the JAG Program.

JAG funds may be used by law enforcement to purchase weapons. Recipients of BJA direct awards and State sub recipients may purchase weapons that will be used in conjunction with basic law enforcement activities (for example, when a small, rural jurisdiction purchases a standard side arm for one of its officers).

Purpose Area 7

◆ **Crime Victim and Witness Programs (other than compensation)**

Victim Services Programs (VSPs) provide services and support to victims of crime. VSPs have been implemented to meet the needs of various victim populations, such as elderly victims, child abuse victims, sex abuse victims, rape/sexual assault victims, domestic violence victims, victims with disabilities, and human trafficking victims. In some instances, VSPs provide services to victims of specific crimes and in other instances, programs are generalized to serve all crime victims. Most VSPs generally do one of the following:

- Provide direct services to victims
- Educate the public about the types of victim services that are available
- Advocate for victims

Purpose Area 8

◆ **Mental Health Programs**

Related law enforcement and corrections programs, including behavior programs and crisis intervention teams.

Purpose Area 9

◆ **Implementation of state crisis intervention court proceedings**

Related programs or initiatives, including, but not limited to, mental health court, drug courts, veterans courts, and extreme risk protection order programs.

3. Project/Program Summary

Summarize, in no more than “**300** words,” the one (1) program purpose area activity for which you are requesting funds in accordance with instructions. This response may be used as a summary statement for applicant reviewers and/or Board of County Commissioners.

4. Problem Definition

This section should begin with a brief description of your specific program and the causes of the problem or conditions to be addressed by this project. The applicant should then illustrate the need for the project, providing current valid local data concerning the specific problem(s) and risk factors to be addressed. Relevant data such as population and other demographic data, the local poverty rate, arrest rates and types of crime, resources, manpower deficiencies, court trends, etc. should be provided in this section. If the project targets a particular neighborhood, specific background information should be provided concerning that community. Data should be provided concerning risk factors that may be altered as a result of the program. The applicant needs to describe existing gaps in local services and how the proposed project will address these needs. The applicant should illustrate the need for the project by describing the current availability of services. It is not necessary for this section to be extensive. However, it should clearly define the need(s) and risk factors targeted by the project as well as the population to be served. Give the source and date of your information. This project must be funded in accordance with one (1) of the eight program purpose areas described in the packet.

5. Project Goals

The goal statement is a broad-based statement which reflects an overall desired end result of the project. The goal statement should answer the following questions:

1. Does it directly relate to problems (risk factors) identified in the Problem Definition?
2. Is the goal feasible?
3. Is the goal realistic?

4. Is the goal achievable?

6. Objectives

Measurable objectives reflect how your project will assist in reaching the stated goal(s). Objectives also address the problem identified in Problem Definition. A measurable objective is something the project will do, utilizing the grant funds, by a certain amount (measurable) within a certain time-period. Objectives must be measurable using absolute numbers, not percentages, and a baseline number. Measurable objectives use the words “to increase,” “to decrease,” or “to maintain.” Do not use words such as “to provide”, “to train”, “to establish” in measurable objectives. These are activity statements. Once the objectives are written, ask, “Does the statement allow you to measure something?” The number that will be increased, decreased, or maintained directly relates to the baseline statistics. This allows for the measurement of the progress of the project.

7. Activities/Methods

Identify and describe the activities and/or services that will occur to help achieve each of your stated project objectives. This section must relate the activities/methods to an evidence-based practice or other best practice. A timetable for achieving the various components of your project must be included, covering the entire project period.

8. Organizational Capacity

Describe the human and financial resources available within your organization to implement and meet the regulatory and compliance requirements of this federal program. Provide the name and brief background for the following persons:

Project Director

This is the individual who will be in direct charge of the project. He or she should be a person who combines substantial knowledge and experience in the project area with proven ability in administration and supervision of personnel and will be expected to devote a major portion of his or her time to the project. Project Director must be an employee of the recipient’s organization.

Financial Officer

This is the individual who will be responsible for fiscal matters relating to the project and in ultimate charge of agency accounting, management of funds, verification of expenditures, and financial reports.

NOTE: The financial officer and the project director must be different individuals.

1. Indicate which of the following applies to your project. Choose one of the 3 options available:
 - a. Project is new to agency
 - b. Project is an expansion to existing services provided by agency

- c. Project is a continuation of existing services provide by agency
10. If the project is new to your agency, justify why it was created. Identify any gaps in services or needs analyses that were conducted to validate the need to create this project. If the project is not new, type in N/A.
2. Describe your plan for financial sustainability and ongoing program support. Explain how your agency plans to seek and establish funding sources other than JAG in the long-term.

Budget

A Summary Budget should be completed under the Budget Tab. Provide detail on proposed revenue sources for 1 year project expenses. This is a summary budget. You are required to submit a detailed budget and budget narrative using the template from the Documents section in ZoomGrants.

DOCUMENTS REQUESTED

ALL NON-PROFIT APPLICANTS must complete and attach all required documents listed below (1-6).

GOVERNMENTAL APPLICANTS must complete #3 below.

1. Most recent IRS form 990 (no older than 2022). If the agency has not filed, attach explanation. Please upload a copy of your 990 or explanation.
2. FY-2024 Budget Detail Worksheet. Please download the template and save to your desktop. Complete the information requested and upload into ZoomGrants.

All applicants **must** submit a Budget Detail and Budget Narrative Form (Worksheet) outlining how JAG funds will be used to support and implement the program for a one (1) year budget cycle. This narrative should include a full cost breakdown, as well as an overview of how funds will be allocated across the one (1) approved JAG purpose area. Applicants should utilize the following approved budget categories to label the requested expenditures: Personnel, Fringe Benefits, Travel, Equipment, Supplies, Construction, Consultants/Contracts, Other Costs, and Indirect Costs.

NOTE: We strongly encourage applicants to submit projects with a one (1) year expenditure budget cycle. If your project exceeds a one (1) year budget cycle, then please include a budget break-down for each year.

Additional Budget Information:

- A. Limitation of Use of Award Funds for Employee Compensation: Waiver
www.opm.gov/oca/12tables/indexSES.asp

B. Minimization of Conference Costs

www.ojp.usdoj.gov/funding/funding.htm

C. Costs Associated with Language Assistance

http://www.ojp.usdoj.gov/funding/other_requirements.htm

If additional fiscal information is desired beyond that provided by this guide, the Office of the **Justice Program Financial Guide January 2024** should be used as the primary reference for financial management issues.

<https://www.ojp.gov/doj-financial-guide-2022>

If you still have questions concerning financial issues, you may contact the Office of the **Chief Financial Officer (CFO)** at (202) 307-0623, and ask for the name and phone number of the financial analyst responsible for your State.

3. Disclosure of Ownership Form. Please download the template from ZoomGrants, complete the requested information, and upload completed template into ZoomGrants. *Please indicate on the attached Disclosure of Ownership/Principals Form if a County or City elected official or staff currently sits on your board.
4. Financial Accountability Documents.

Financial accountability documents must be submitted by agencies in accordance with federal and County policies. Audits may not be older than FY 2022. Applicants must submit one of the following with their application:

- a. Agencies that have expended \$750,000 or more in Federal funds for the latest reporting period, applicants shall provide the most current single audit in compliance with 2 CFR Part 200, Subpart F, entitled "Audit Requirements" no older than two years. <https://www.law.cornell.edu/cfr/text/2/200.501>
- b. For agencies that expended between \$100,000 to \$749,999 in federal funds in the latest reporting period, provide a copy of your organization's most recent financial statements audited by a Certified Public Accountant (CPA) (no older than two years ago). <https://www.govinfo.gov/app/details/CFR-2014-title2-vol1/CFR-2014-title2-vol1-part200>
- c. For agencies that expended below \$100,000 in federal funds in the latest reporting period, applicants shall provide a letter, signed by the Board President, stating that your agency expended less than \$100,000 of Federal funds during that reporting period AND provide a copy of your unaudited Annual Certified Financial Statements (ACFS). ACFSs must be certified (signed and dated) by the Treasurer and the Board President and must be for no earlier than two years. It will need to include a balance sheet and profit and loss statement for the previous year.

In addition, the County can ask for:

- Annual Financial Statements
 - Letter stating the agency expended less than \$100,000 if appropriate.
5. Unique Entity Identifier (UEI) Number. Please download the template provided, complete as indicated, and upload completed copy into ZoomGrants. Please remember to upload a screenshot of your SAM registration.
6. Applicants please be advised that JAG funding will probably not be available until Spring/Summer of 2025.

Please be sure to check your application thoroughly prior to submission.

OTHER FEDERAL CONDITIONS

Prohibited Uses of Program Funds

No JAG funds may be expended outside of the above mentioned nine (9) JAG purpose areas. JAG funds cannot be used directly or indirectly for security enhancements or equipment for nongovernmental entities not engaged in criminal justice or public safety. **JAG funds may not be used directly or indirectly to pay for any of the following items unless the BJA Director certifies that extraordinary and exigent circumstances exist**, making them essential to the maintenance of public safety and good order:

- *Vehicles, vessels, or aircraft
- **Unmanned aerial vehicles/unmanned aircraft, aircraft system, or aerial vehicles (UA/UAS/UAV)
- Luxury items
- Real estate
- Construction projects (other than penal or correctional institutions)
- Any similar matters
- Food and Beverages

*Police cruisers, police boats, and police helicopters are allowable vehicles under JAG and do not require BJA certification.

**Unmanned aircraft, Aircraft System, or Aerial Vehicles (UA/UAS/UAV): No JAG funds may be expended on these items unless the BJA Director certifies that extraordinary and exigent circumstances exist, making them essential to the maintenance of public safety and good order.

<https://www.ojp.gov/faq/list>

Please also see Attachments 1 and 2 in this Program Manual.

Supplanting:

Federal funds must be used to supplement existing funds for program activities and cannot replace or supplant nonfederal funds that have been appropriated for the same purpose.

Supplanting is prohibited under JAG. For additional information on this section see: <https://www.ojp.gov/faq/list>

Leveraging of Grant Funds:

Although supplanting is prohibited, the leveraging of federal funding is encouraged. In instances where leveraging occurs, all federal grant funds must be tracked and reported on separately and may not be used to fund the same line items. Additionally, federal funds cannot be used as match for other federal awards.

Evidence-Based Programs or Practices:

The Office of Justice Programs' (OJP) strongly emphasizes the use of data and evidence in policy making and program development in criminal justice, juvenile justice, and crime victim services. OJP is committed to:

- Improving the quantity and quality of evidence OJP generates;
- Integrating evidence into program, practice, and policy decision within OJP and the field; and
- Improving the translation of evidence into practice.
- See OJP's website: <https://www.ojp.gov/funding/apply/ojp-grant-application-resource-guide#evidenceBased>

Prior Approval, Planning, and Reporting of Conference Meeting/Training Costs:

OJP strongly encourages applicants to carefully review the OJP policy and guidance on "conference" approval, planning, and reporting at the following link: <https://ojp.gov/financialguide/doj/index.htm>

Cost Associated with Language Assistance (if applicable):

Delivery services or benefits to individuals with limited English proficiency may be allowable. Find more information at the following link: <https://ojp.gov/>

Use of Global Standards Packages

OJP requires the grantee to comply with DOJ's Global Justice Information Sharing Initiative (DOJ's Global) guidelines and recommendations for this particular grant.

See the following link: <https://it.ojp.gov/>

SPECIAL CONDITIONS

See Attachment 2 (in ZoomGrants) for the JAG Special Conditions. Please be advised that Special Conditions for the upcoming JAG grant could contain revisions per DOJ.

JAG application deadline is Monday, June 3, 2024, by 4:00 PM (PDT).

Note: No Exceptions on above date and time

Attachment 1

Edward Byrne Memorial Justice Assistance Grant (JAG) Waiver Required List

Any projects and/or items listed below are unallowable under JAG unless a waiver, justifying the exigent need for the project/item, is first submitted and approved by BJA. To submit a waiver request for projects and/or items listed below, please follow instructions provided within the “What is the process to submit a waiver request?” See JAG FAQ.

<https://bja.ojp.gov/program/jag/frequently-asked-questions>

- Luxury items and Real estate
- Construction projects (other than penal or correctional institutions)
- *Segway, Golf Cart, A TV or similar
- Unmanned Aircraft (UA), Unmanned Aerial Vehicle (UAV) and/or Unmanned Aerial Systems (UAS)
- Armored Vehicle
- Bus and/or RV (Recreational Vehicle)
- Boat (Non-Police Helicopter)
- SUV (Non-Police Cruiser)
- Truck
- Van
- Food and Beverages

*Waiver is only required if the state’s Department of Motor Vehicles requires licensing and/or registration for the Segway, golf cart, ATV or similar.

Attachment 2

Edward Byrne Memorial Justice Assistance Grant (JAG)

UNALLOWABLE COSTS

Edward Byrne Memorial Justice Assistance Grant (JAG)/ Edward Byrne Memorial Justice Assistance Grant – Law Enforcement (JAG LE) Programs

JAG funds cannot be expended outside of JAG program areas. Even within these program areas, however, JAG funds cannot be used directly or indirectly for security enhancements or equipment for nongovernmental entities not engaged in criminal justice or public safety. Additionally, JAG funds may not be used directly or indirectly to provide for any of the following matters:

- Bar Charges/Alcoholic Beverages
- Bonuses or Commissions
- Compensation of Federal Employees
- Construction Projects (other than penal or correctional institutions)
- Corporate Formation/Startup Costs
- Costs Incurred Outside the Project Period
- Credit Card Fees
- Entertainment Costs
- Fines and Penalties
- Food and Beverages*
- Fundraising
- Land Acquisition
- Lobbying
- Luxury items
- Membership Fees to organizations whose primary activity is lobbying
- Military-Type Equipment
- Passport Charges
- Real Estate
- State and Local Sales Taxes
- Tips
- Travel of Federal Employees of the Awarding Agency
- Vehicles, Vessels, or Aircraft**
- Unmanned Aerial Vehicles/Unmanned Aircraft, Aircraft System, or Aerial Vehicles

*No funding can be used to purchase food and/or beverages for any meeting, conference, training, or other event. Exceptions to this restriction may be made only in cases where such sustenance is not otherwise available (i.e., extremely remote areas), or where a special presentation at a conference requires a plenary address where there is no other time for sustenance to be attained. Such an exception would require prior approval. This restriction does not apply to water provided at no cost, but does apply to any and all other refreshments,