



# Clark County Comprehensive Planning Department

## SUBMITTAL REQUIREMENTS - MASTER PLAN AMENDMENT

GENERAL PROCESSING			
<ul style="list-style-type: none"> <li>• Pre-review and appointment required <a href="#">Citizen Access Portal</a>.</li> <li>• Numbers listed below are the amount of required copies, otherwise PDF format is required.</li> <li>• All documents must be legible for reproduction.</li> <li>• <b>ALL APPLICATIONS REQUIRE FEES.</b> See Policy: <a href="https://webfiles.clarkcountynv.gov/T30%20Fee%20Policy_010824.pdf">https://webfiles.clarkcountynv.gov/T30%20Fee%20Policy_010824.pdf</a>. Additional Notice Fees may be required after submittal.</li> <li>• Prior to acceptance of any application, materials shall demonstrate compliance with Title 30.</li> </ul>	<b>Master Plan Amendment</b>	<b>Transportation or Trails Amendment</b>	<b>Staff Use Only (Y/N)</b>
REQUIREMENTS			
<b>Application Form</b>	1	1	
<b>Assessor's Parcel Map</b>	2		
<b>Deed – Most current required.</b>	PDF	PDF (Only for property making request)	
<b>Disclosure Form</b>	1	1	
<b>Justification Letter *</b>	2	2	
<b>Concurrence from a Member of the Board</b>	PDF	PDF	
<b>Neighborhood Meeting Summary</b>	PDF		
<b>Master Plan Amendment Exhibit*</b>	2	2	
<b>Fees</b>	✓	✓	

\*See Submittal Guideline for specific Justification Letter requirements as it relates to Master Plan Amendments.