



**CLARK COUNTY
DEPARTMENT OF PARKS & RECREATION**

2601 E Sunset Road
Las Vegas, NV 89120 (702) 455-8200
www.ClarkCountyNV.gov

**Part-Time Employment
For the position of: Camp Counselor
Location: Camp LEE, Mt. Charleston**

Contact Sunset Front Desk 702-455-8200
PRSunsetFrontDesk@ClarkCountyNV.gov

SALARY

\$12.00 per hour

OPENING DATE: December 19, 2022

CLOSING DATE: February 1, 2023

ABOUT THE POSITION:

The position is for camp counselor at Camp LEE, location is Mt. Charleston. Camp runs from June 11th-16th (Ages 8-12) and again from June 18th-23rd (Ages 13-15). Counselors are required to stay at Camp LEE for the duration of each camp.

*A Clark County application is required for this position; resumes will not substitute. Application link located below.

Duties/Responsibilities:

- Oversees the daily operations of the camp facility.
- Assists with activities such as arts, crafts, sports, games, camping, and specialty classes.
- Enforces camp rules and regulations and ensures safety in the camp facility.
- Coordinate with fellow counselors to ensure all children are supervised around camp and in cabins.
- Demonstrates use of recreational equipment and assists instructors with enforcing participants to engage in the principles, techniques, and safety procedures for each activity.
- Greets new arrivals and introduces them to other campers; explains camp and facility rules.
- Reports camper complaints and concerns to leadership and works to resolve them.
- Remaining professional and building good rapport with campers while not involving any personal views or divulging personal information not related to camp.
- Required to remain with campers majority of the day, and at night in cabins.
- Remain on Camp Lee premises at all times including breaks.
- Support campers well being with hygiene, meal intake, amount of sleep, attitude, and participation while remaining professional and supportive.
- Ability to follow a schedule with initiative and have time management, allowing flexibility to objective changes in the schedule.
- Performs first aid following prescribed procedures and contacts the nurse and leadership personnel when required by the situation.
- Performs other job-related duties as required.

Clark County Is An Equal Opportunity Employer

MINIMUM REQUIRMENTS

Education and Experience:

- Applicant must have a High School diploma or equivalent GED.
- Previous experience working with children preferred.
- Must be able to communicate effectively with others and take direction from staff.
- Must be able to establish and maintain effective working relationships.
- Contribute effectively to the accomplishment of team or work unit goals, objectives, and activities.

Required Skills/Abilities:

- Enthusiastic and positive attitude.
- Ability to step out of your comfort zone to ensure camper participation.
- Ability to learn and enforce the camps safety and operating rules.
- Must attend staff meetings and orientation during the summer season.

Physical Requirements:

- Able to participate in games, sports, and physical activities.
- Able to maintain attention and high level of energy for extended periods of time.
- Must be able to spend majority of the time outdoors and tolerate various weather conditions.

Working Conditions:

- This position will require supervision of children all day, and at night in cabins.
- Ability to withstand elevations from 8,000 ft on campgrounds and with the possibility to withstand elevations of 11,000 ft.

Licensing and Certification: Applicants are required to have CPR, AED and First Aid certification or must obtain it within the first 90 days of employment.

Background Investigations: Employment is contingent upon the results of a background investigation, fingerprinting, and pre-employment drug testing.

Part-time employment will not lead to permanent employment. Part-time employees do not receive benefits.

APPLICATION PROCESS:

Applications can be picked up at any Parks & Recreation facility or can be downloaded at <https://www.clarkcountynv.gov/Parks%20&%20Recreation/Employment/part-time-employment-application-fillable.pdf>

