



Department of Public Works

Construction Management • EP/TCP Team

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(702) 455-4600

www.ClarkCountyNV.gov

ROAD CLOSURE/24-HOUR SET-UP JUSTIFICATION LETTER

Road closure/24-Hour set-up requests require a letter justifying the reason for the change from standard hours. The justification letter shall include the following information and requirements:

1. All letters must be addressed to Clark County Public Works.
2. Detailed reasoning behind the request for the change.
3. Detailed description of the work being done.
4. Start date of the job.
5. Completion date of the job.
6. Duration of job.
7. Phone number of contact person.
8. Barricade company 24-hour emergency phone number.
9. Contractor 24-hour emergency phone number.
10. Contractor shall contact surrounding businesses and residences including LVMPD and the appropriate fire department(s) that are affected by any road closure (minimum 72 hours prior to closure).

Justification letters for extensions of time must include all of the information above plus a complete description of finished, outstanding work and percentage of work left to be done. It is the Applicant's responsibility to provide complete and accurate information. Discrepancies and incomplete submittal (missing letter) will cause denial/rejection of submittal and additional review fees.

NOTE: Please allow for a 10 business day review time for all closures and 24 hour set-up requests.